RESEARCH DATA MANAGEMENT (RDM) activities to consider for cost estimation

**DATA MANAGEMENT PLAN**
Writing and continuous revision of a DMP

**COLLECTION**
Databases and software, data formatting and organization, data transfer

**ACTIVE MANAGEMENT**
Electronic Lab Notebook (ELN), Laboratory Information Management System (SLIMS), data sharing platform

**DOCUMENTATION**
Data description and metadata, documentation and transcription

**STORAGE/BACK-UP**
Data back-up, data storage

**ACCESS AND CONTROL**
Access control, data security, personal data protection

**SHARING**
Anonymization, copyright assessment, data cleaning, data publishing

**ARCHIVING**
Data preparation, long-term preservation data repository

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**Did you know?**

RDM costs can be eligible for funding applications.

**SWISS NATIONAL SCIENCE FOUNDATION**
Data generated must be publicly accessible in non-commercial repositories provided there are no legal, ethical, copyright or other issues. The SNSF may allocate up to CHF 10,000 for Open Research Data activities.

**ERC/H2020**
Costs related to Open Access to research data (APC, RDM, curation and storage costs …) are eligible for reimbursement during the project.

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**Expected RDM cost on the total project expenditure spent on properly managing and stewarding data**: +5%

**Cost reduction expected for projects tackling the issues of poor data quality, redundant data, and lost data**: -15%

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**TOOLS / RESOURCES**

- **RESEARCH OFFICE BUDGET TEMPLATES**
The RDM costs are already listed in the budget templates available on the EPFL-ReO website.

- **COST CALCULATOR**
Try out the EPFL Library’s online tool to calculate the storage costs for your research project.

- **QUESTIONS TO CONSIDER**
An overview of possible costs per research activity is presented by the Utrecht University.

- **CHRONOS**
Timekeeping for research projects, to justify eligible personnel costs to the funding bodies.

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**Credits and sources**


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**Contact and info**
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